postpoad

WHO WE ARE & WHAT WE DO



IT'S NICE TO MEET YOU

PAGE 2

WHAT'S INSIDE

Α	В	0	U	Т	U	S	3	3
---	---	---	---	---	---	---	---	---

OUR PROCESS 4

GALLERY 5

WHAT TO EXPECT 6

FAQ'S 7

NEXT STEPS 8



IT'S NICE TO MEET YOU

PAGE 3



My name is Lauren and I am the dreamer and designer behind Post Road Studio, a wedding stationery business based out of Brisbane. It's lovely to meet you!

From a very young age, I was always obsessed with weddings. I started Post Road Studio with the intention of designing beautiful wedding stationery for beautiful people.

My love for minimalistic and timeless design encourages me to not only produce by best design work, but to design for the couple in a way that truly reflects their unique style and personality. From save the dates and invitations, to menu cards, placecards and signage, I take care of everything!

We work closely with our clients to ensure that their vision is brought to life. I would love to work alongside you to ensure we can create your dream day.

Let's be friends!

OUR PROCESS

LET'S CHAT

We will have a chat about your vision, how we can best compliment your style and provide you with a quote.

We can continue revising the quote until it's perfect for you.

Once accepted, you'll make a deposit payment and sign our terms and conditions to secure a place in our calendar.

GATHERING

The time has now come to start gathering information about you and your wedding day. We will start to send you documents for you to fill in. We're talking wedding day specifics (ceremony start time, RSVP details etc), guest lists, table layouts, menu items, the works!

DESIGN

This is the most exciting part, in our opinion! Sit back and relax and wait for the initial concepts to hit your inbox.
You love love it? Great!
You want to make a few changes? This is the time where we work with you to ensure everything is perfect.

PRINT & DELIVERY

Upon approval of the design proofs, we will start to prepare the files for print. When we receive the products, we will package everything up and can either organise collection, delivery or on the day setup assistance.

GALLERY PAGE 5



WHAT TO EXPECT

THOROUGH PROCESS

Our process is very thorough, and for good reason! When you're handling multiple files at once, there's always bound to be a mistake here and there. We work to a very detailed filing and work system, ensuring that no details are missed!

GREAT COMMUNICATION

We will be in contact with you at every stage of the project, to let you know how we are getting on. We also expect you to be in constant contact too, to ensure the project runs smoothly.

BUILDING RELATIONSHIPS

We build relationships that LAST.
We aren't just here for the work.
We are here to design beautiful pieces
and to build and maintain
relationships that last well into
post-wedding life.

HIGH QUALITY DELIVERY

We only work with the best in the business. Our suppliers are second to none and we hold them very close to our heart. We trust them to produce nothing but the highest of quality.

FREQUENTLY ASKED QUESTIONS

DO YOU DESIGN DIGITAL FILES ONLY?

Due to the saturated market of "cheap printing alternatives" and ensuring our work is kept and maintained to a high standard, unfortunately we only offer a full service which includes design, print and delivery.

DO YOU SUPPLY PROOFS BEFORE PRINTING?

Yes we do. We supply a digital proof before any order goes to print, whether that's invitations, menus, signage etc. When possible, we do like to meet with the couple to ensure they can see the slight colour difference between 'on screen' and in person.

CAN I ORDER SAMPLES?

We do keep a small number of samples on hand so if there is anything in particular that your client is looking for, we'd be more than happy to send them a sample.

HOW LONG DOES THE INVITATION DESIGN PROCESS TAKE?

This can vary depending on how long the couple takes to supply information and approve concepts, however on average the process can take anywhere from 3-6 weeks.

WHEN SHOULD I SEND OUR INVITATIONS?

This all depends on if you're sending a save the date.

We recommend sending your save the dates 10-12 months before your wedding and sending your invitations 3-7 months prior.

WHEN IS THE LATEST I CAN GIVE YOU MY CONFIRMED GUEST LIST FOR SIGNAGE?

The latest we, recommend leaving this is 3-6 weeks before your wedding day. This ensures we have enough time to make revisions and have the order printed and collected.

LET'S CHAT & THE QUOTING PROCESS

Do you have a vision for your day and would like some pricing for your stationery? Send us an email with the specifics and we can provide you with some ideas and pricing.

NEXT STEPS...

COMMITMENT & DEPOSIT PAYMENT

Are you happy with your quote? If so, we will send you over an invoice for a 50% deposit and our terms and conditions to sign. These need to be paid and signed to secure the booking in our calendar.

MY FAVOURITE PART, DESIGNING!

When the time comes, we will request the appropriate information from you and will start the design process. Here we will make amendments until you are 100% happy with your concept.

postpoad

WHO WE ARE & WHAT WE DO

